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# University of Northern Iowa Faculty Senate Meeting Minutes, April 8, 1985

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Faculty Senate Minutes

April 8, 1985

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ANNOUNCEMENTS

1. Remarks from Vice President and Provost Martin.

CALENDAR

2. 388 Report from the Committee on Curricula. Place at the head of the docket out of regular order. Docket 327.
3. 389 Report from the Committee on Academic Calendars (see Appendix A). Docketed in regular order. Docket 328.
4. 390 Report from the Committee on the Feasibility and Desirability of Establishing a University Club (see Appendix B). Docketed in regular order. Docket 329.

NEW/OLD BUSINESS

5. A special meeting will be called at 3:30 p.m. on April 15, 1985, to consider the proposal for the Department of Economics to move to the School of Business (additional materials may be seen by contacting your college/school senator).
6. Established the Faculty Senate meeting time at 3:30 p.m. on the second and fourth Mondays of each month.
7. May meeting is scheduled for May 6 unless a University Faculty meeting is called.
8. The nominating committee for 1985-86 Senate officers are Sandstrom, Chair, Patton, and Dowell.
9. Emeritus status granted to Professor Tieh-Cheng Chin, Library.

DOCKET

10. 387 326 Acceptance of the ROTC report from the Oversight Committee.
11. 388 327 Acceptance of the amended Committee on Curricula report.

The Senate was called to order at 3:15 p.m. on April 8, 1985, in the Board Room by Chairperson Boots.

Present: Baum, Boots, Dowell, Elmer, Erickson, Glenn, Goulet, Hallberg, Heller, Krogmann, Patton, Peterson, Remington, Richter, Sandstrom, Stockdale (ex officio).

Alternates: Tarr for Duea, Davis for Evenson, Brown for Kelly, Pershing for Story.

The press was asked to identify themselves. Tom Brown from a journalism class was in attendance.



## ANNOUNCEMENTS

1. Vice President and Provost Martin said Governor Branstad has presented a revised Regents budget with a one percent reduction. He also announced UNI has purchased the Olympic Health Spa. Some remodeling will be required and the University Museum will then be housed there.

## CALENDAR

2. 388 A report from the Committee on Curricula.

Remington/Baum moved to place at the head of the docket, out of regular order. Motion passed. Docket 327.

3. 389 A report from the Committee on Academic Calendars (see Appendix A).

Erickson/Hallberg moved to docket in regular order. Motion passed. Docket 328.

4. 390 A report from the Committee on the Feasibility and Desirability of Establishing a University Club (see Appendix B).

Hallberg/Peterson moved to docket in regular order. Motion passed. Docket 329.

## NEW/OLD BUSINESS

5. Hallberg/Tarr moved the Senate meet in a special meeting at 3:30 p.m. on April 15 to consider the proposal for the Department of Economics move to the School of Business. Additional materials may be seen by contacting your college/school senator. Motion passed.

6. Remington/Hallberg moved the UNI Faculty Senate establish their regular meeting time at 3:30 p.m. on the second and fourth Monday of each month. Motion passed.

7. The May meeting will be scheduled May 6 unless the Chair of the University Faculty calls a faculty meeting. If a faculty meeting is called, May 13 will be the scheduled Senate meeting day.

8. The Chair announced the nomination committee for the 1985-86 Senate officers. Roy Sandstrom, Chair, Phil Patton and Virgil Dowell are the nominating committee members. The nominees will be announced and the election held at the April 22 Senate meeting.

9. The Chair announced Emeritus Status has been granted to Professor Tieh-Cheng Chin, Library Biographer.

## DOCKET

10. 387 326 A report of the ROTC Oversight Committee.

Darrel Hoff, chair of the committee, introduced Major Gary Adams. Hoff said they were available to answer any of the Senate's questions.

Hallberg/Tarr moved to accept the report. Motion passed.



11. 388 327 A report from the Committee on Curricula.

The Chair said they would go through the report page by page and if any Senator had questions or comments to please speak up. The Graduate Council's recommendations will be postponed until 4:00 p.m. when council members would be present to speak to the issue.

Goulet/Tarr moved to accept the School of Business curriculum changes.

Goulet said the School of Business would like to make the following amendment to the changes. Course number 18:070, Introduction to Information Systems, should have the first sentence of the course description read: "An introduction to management information concepts and" then continue the description.

Geadelmann said this was talked about at the Curriculum meeting and it was decided to eliminate the repetition from the title.

Goulet said the department requested the statement be there because of accreditation guidelines.

Heller asked what the difference was between 18:070 and 15:080.

Goulet said the department wanted to preserve the course number because when it was possible they will offer the course out of both departments with different emphasis.

Question on the amendment was called. Motion passed.

Question on the packet as amended was called. Motion passed.

Erickson/Baum moved to accept the College of Education changes.

Dowell inquired if the electives which are listed under section VI for the Therapeutic Recreation major should read "physical education/biology."

McCullagh said in the same electives under number I, social work is not the same as sociology.

Mertesdorf said they were using the listings of their accrediting association.

The Chair said Thompson, Head of the Department of Special Education, requested that the total hours on Special Education Educational Strategist be "31-33." This will reflect the change of hours on the course 22:174 and a choice of two or three hours in another offering.

Krogmann/Patton moved to accept the amendment. Motion passed.

Question on the packet as amended was called. Motion passed.

Goulet/Davis moved to accept the changes in the statement on grade point for the cooperative education course. Motion carried.

Goulet/Remington moved to accept the graduate curriculum committee's change regarding 100g courses.

Krogmann said this should be handled in consultation with the graduate and the undergraduate curriculum committees.



There was general discussion on the pros and cons of the statement. The question was called and there were six aye votes and nine nay votes. The motion failed.

Hallberg/Glenn moved to accept the changes of the College of Humanities and Fine Arts.

Page said that in the description of course 60:035, the word "lithographic" should be changed to "lithographics."

Hallberg requested that the "s" be taken off "Language" in the title of course 65:200.

Question on the packet was called. Motion passed.

Dowell/Erickson moved to accept the College of Natural Sciences changes.

There was discussion on the advisability of offering the Graphic Arts Technology and Management major due to the budget request for the program.

Hallberg/Krogmann moved to divide the packet with a separate vote on the Graphic Arts Technology and Management major. Motion passed.

Question on the packet with the exception was called. Motion passed.

Question on the Graphic Arts Technology and Management major was called. Motion failed.

Goulet/Hallberg moved to extend debate as the Senate had been in session over two hours. Motion passed.

Krogmann/Heller moved to accept the College of Social and Behavioral Sciences changes.

Pershing asked to have the description on course 31:178 changed.

Hallberg/Davis moved to divide 31:178 from the packet and return it with a new description at the next Senate meeting. Motion passed.

Question on the packet with the exception was called. Motion passed.

Krogmann said she wanted to thank Dr. Geadelmann for the work she had done and the Senate appreciated all the time and effort that the committee had spent.

Geadelmann said she felt the committee members deserved most of the credit and she appreciated the time and effort they had spent this year.

The Senate adjourned at 5:30 p.m.

Respectfully submitted,

Mary Engen  
Secretary

These minutes shall stand approved as published unless corrections or protests are filed with the secretary of the Senate within two weeks of this date, Wednesday, April 17, 1985.

# APPENDIX A



University of Northern Iowa

Office of the Registrar

Cedar Falls, Iowa 50614  
Telephone (319) 273-2241

TO: Prof. Myra Boots  
FROM: Robert Leahy *Robert Leahy*  
SUBJECT: Academic Calendar  
DATE: 3-28-85

Enclosed is the report of the Academic Calendar Committee. The Committee requests that this be considered prior to the end of the academic year. Academic calendars for 1987-88 and 1988-89 need to be prepared and submitted to the Board of Regents for approval at their July meeting. If the Senate approves the guidelines the Committee will prepare the actual calendar.



University of Northern Iowa

Office of the Registrar

Cedar Falls, Iowa 50614  
Telephone (319) 273-2241

TO: Faculty Senate  
FROM: Academic Calendar Committee  
Dr. Geadelmann, Assistant Vice President for Academic Affairs  
Dr. Stockdale, Chairperson of the Faculty  
John Klotzbach, Vice President of UNISA  
Robert Leahy, Registrar, Chair

SUBJECT: Guidelines for the Development of the Academic Calendar

DATE: 3-21-85

The Academic Calendar Committee has reviewed the input received from students, faculty, administrators and staff concerning guidelines for the development of the academic calendar. We request adoption of the following guidelines effective with the 1986-87 academic calendar:

1. A semester should contain a minimum of 75 instructional days plus a final week. The first half and second half of the semester should be approximately of equal length. If not of equal length, the difference should be no more than 5 days, and the longer half should be scheduled in the first half of the fall semester and the second half of the spring semester.
2. Final week should begin on Monday and close on Friday. The Library should provide for extended hours the weekend prior to finals and during final week.
3. Commencement should be scheduled on the Saturday following finals in the fall and spring semester. The summer commencement will be held the evening of the final day of the summer session.
4. The spring break should be in conjunction with Cedar Falls/Waterloo School systems. If Cedar Falls and Waterloo are not coordinated, UNI will schedule spring break in conjunction with Cedar Falls. The spring break need not occur at mid-semester.
5. All classes will begin on Monday with orientation/registration to be held on Thursday and Friday prior to the start of classes. The faculty will be expected to be on duty at least by Thursday prior to the start of classes to participate in the student orientation, advising and registration. The residence halls will open on Thursday. UNISA, RHA and other student organizations, in cooperation with Academic Advising and the Residence Hall staffs, should plan orientation activities for students living both on and off campus. The President should be requested to appoint a University Orientation Committee to coordinate this effort.
6. The approved academic calendar need not apply to special programs. For example: student teaching; internship; and courses sponsored by Continuing Education and Special Programs.



## APPENDIX A (cont.)

7. The academic holiday in the fall semester would be discontinued. The Thanksgiving vacation would be extended by one-half day. The Thanksgiving recess would begin at 10:00 p.m. on Tuesday evening prior to Thanksgiving and classes would resume at 8:00 a.m. on the Monday following Thanksgiving.

The Committee appreciated the number of responses that were received concerning the guidelines for the academic calendar. We found that it was not possible for us to incorporate all of the suggestions since many conflicted with one another. We would like to share with you some of the issues that were considered as these guidelines were developed.

There was a strong sentiment from the faculty that classes should begin on Monday. The administration and staff generally favored a Tuesday or Wednesday starting day. The Committee is recommending that classes begin on Monday on the condition that faculty will be available on Thursday and Friday prior to the beginning of classes to participate in the orientation and registration of students. The Committee believes that some organized activities should be planned during the four days prior to the start of classes. We have therefore suggested that the Faculty Senate request that the President appoint a University Orientation Committee to coordinate these activities. It is the Committee's hope that a more cohesive educational community can begin to be developed during these orientation days.

There was also a strong mandate from the faculty that commencement should be held after final examinations are completed. The Committee does have a concern however that this may reduced the attendance of both graduates and faculty. We request that the Senate issue a statement in support of attendance at the University commencement by graduates and faculty.

There was a decided difference of opinion concerning vacation days to be held during the fall semester. The Committee is recommending that the academic holiday following the end of the first half of the fall semester be discontinued but that we extend the Thanksgiving vacation by one-half day by having Thanksgiving vacation start at 10:00 p.m. on Tuesday. The continuation of the academic holiday would result in two Fridays when classes would not meet compared to one day of classes on Monday, Wednesday, and Thursday. The longer Thanksgiving vacation would also allow more time for those who find it necessary to travel on that holiday.

The Academic Calendar Committee is cognizant of the possible impact of the legislative mandate that elementary and secondary schools should not begin classes until September 1st. At this time the Committee does not believe it has enough information on how the schools are going to adopt to this new regulation to make definite recommendations for a change in the University calendar. The major impact may be on the start of the summer session but we are also cognizant of the fact that the legislature may mandate that community colleges under the Department of Public Instruction and the universities under the jurisdiction of the Board of Regents also not begin until September 1st. Such a legislative mandate would cause consid-

eration of major calendar changes. The Committee therefore requests that the Senate continue the Academic Calendar Committee as a standing committee of the Senate to be able to react to internal and external influences which have an impact on the academic calendar.

### Calendar Example Using Recommended Guidelines 1986-87

Fall Semester	Th-F	Aug. 21-22	Th-F	Spring Semester
Orientation/Registration				Jan. 15-16
Instruction Begins	M	Aug. 25	M	Jan. 19
Labor Day	M	Sept. 1		
End first half Semester	S	Oct. 18	S	March 7
Begin Second Half	M	Oct. 20	M	March 9
Thanksgiving Vacation	T	Nov. 25 (10:00 p.m.)		Spring Break March 14-22
Classes Resume	M	Dec. 1	M	March 23
Final Exams	M-F	Dec. 15-19	M-F	May 11-15
Semester Ends	F	Dec. 19	F	May 15
Commencement	S	Dec. 20	S	May 16
Orientation/Registration		2		2
First Half Semester		39		35
Second Half Semester		37		40
Holidays		4		5
Examination Days		5		5

### Summer Session 1987 \*

Registration	F	June 5
Instruction Begins	M	June 8
End First Half	TH	July 2
Holiday	F	July 3
Begin Second Half	M	July 6
Session Ends	F	July 31
Commencement	F	July 31
Orientation/Registration	1	
First Half	19	
Second Half	20	
Holidays	1	

\*This summer calendar has already been approved by the Board of Regents. Some changes are now under review due to the legislative mandate that public schools begin no earlier than September 1.



# University of Northern Iowa

Department of Teaching/Price Laboratory School

April 4, 1985

Professor Myra Boots, Chair  
University Faculty Senate  
University of Northern Iowa  
Cedar Falls, IA 50613

Dear Myra:

As Chair of the Senate subcommittee for the foundation of a "university club", I am submitting the following report in letter form since spring coaching duties will not permit me to present the data in person. If the Faculty Senate would read and react to the report and then offer its wishes for future direction, I will call the committee together to begin executing them.

The committee: Gretchen Myers, Library; James Martin, Administration; Sue Jorgensen, Professional and Scientific; Diane Hensley, Merit; Myra Boots, Senate coordinator; Robert Paulson, Emeritus; and James Kelly, Faculty; met to create an appropriate questionnaire to poll all university employees about their feelings and ultimate support for a university club. The data was tabulated and from the 1672 questionnaires mailed, 475 or 28.4% were returned. Copies of the tabulated data are available for viewing at the library, physical plant offices, or personnel office. Likewise, each committee member has a full set of tabulated data and I'm certain would share the material with others should they be asked to do so. The "Green Sheet" will carry the final tabulations, but not the expressed written comments. Individuals who wish to see these will need to do so at the above stated locations. Essentially, we are trying to inform everyone of the results of the questionnaire. I trust the Senate's published minutes will carry this letter and attached results, thereby further making the results known.

Once the tabulated results are submitted, the next question is what is the future role of this committee? Have we done our task and are therefore finished? Should we continue to explore the creation of the university club since the majority of the returned questionnaires favor the club? I would appreciate knowing the sentiment of the Senate so I know how to inform the committee of its future.

If specific questions are raised, I will be happy to answer them, but I will need to do so apart from the Senate's regular sessions.

Respectfully submitted,

*James L. Kelly*

James L. Kelly, Ed.D.  
Associate Professor of Teaching  
Chair, Senate Subcommittee, University Club

JKK:lmr

## APPENDIX B

Cedar Falls, Iowa 50613  
Department/Director: (319) 273-2202  
Elementary School: (319) 273-2512  
NU High School: (319) 273-2138

### "UNIVERSITY CLUB" QUESTIONNAIRE

$$N = \frac{475}{1672} = 28.4\% \text{ return}$$

?	Yes	No	N	
9	297	169	475	1. Do you believe it is <u>desirable</u> to try to establish a "University Club"? (Type and financing undetermined at this time.)
1.89%	62.53%	35.57%		
20	281	170	471	2. Do you believe it is <u>feasible</u> to try to establish a "University Club"? (Type and financing undetermined at this time.)
4.25%	59.66%	36.09%		
26	245	199	470	3. Would you support a "University Club" if it meant a financial membership commitment?
5.53%	52.12%	42.35%		

If you've answered no to the above three items and don't feel a "club" is desirable or feasible, you may wish to proceed to item #14 on the questionnaire. Please return this form so it can be included in the tabulation. If you feel a "club" is needed, please continue.

1	299	7	4. The "club" should have a comfortable meeting room (lounge)
7	273	30	5. The "club" should have a dining room.
1	120	1	6. The dining room, if your answer to 5 was yes, should s (mark all that apply)
?			
1	75		a. breakfast
	256		b. luncheon
2	198		c. 4:00 light food (snacks)
7	185		d. dinner
9	185	31	7. The "club" should serve alcoholic beverages, such as (mark all that apply)
?			
1	238		a. beer
	246		b. wine
1	179		c. hard liquor
	171	42	8. The "club" should have a few rooms to rent out for alumni and/or parents of students when visiting the campus.



# APPENDIX B (cont.)

## 9. Where should the "club" be located?

?	
1	196 a. existing building on campus
2	148 b. remodeled house next to campus
2	42 c. off-campus building

## 10. The "Club" should be open

20	a. 7:00 a.m. to 5:00 p.m.
88	b. all day through early evening
112	c. noon through early evening
72	d. noon through late evening
15	e. 4:00 p.m. through early evening
16	f. 4:00 p.m. through late evening
108	g. weekends or specific weekends

## 11. The "club" should be financed by

No:	
1	108 a. individual memberships
1	62 b. Alumni/UNI Foundation
3	43 c. university budget
174	d. all of the above
13	e. other: money making projects      good sized bequests
	industry grants      donations
	local business      profits
	significantly by "A"
	sales of goods "services/food and beverages"
	fees collected - kept low
	combo. of university & individual memberships
	individual memberships - cover charge for guests

## 12. The "club" should be managed by

?	
1	111 a. paid manager (salary and % of profits)
	127 b. paid manager (salary only)
	15 c. paid manager (% of profits only)
	24 d. assigned hours for club members
1	83 e. graduate students of related majors from business and home economics, etc.
	39 f. work study
1	11 g. other:

### Bonus.

It depends on whether or not it provides meals and drinks, different service have different management requirements.

Use a professional manager with experience or don't have the club.

Catering branch of university food service.

Student employment.

Undergraduate internships.

Manager could be assisted by "E".

Something like OMNI Enterprises.

Should be considered a business.

## 13. The "club" should be administered by

?	8	34	a. UNI Business Office
		41	b. Food Service
		211	c. non-profit corporation formed by members (policy board)
		7	d. other:

The Union

OMNI Enterprises (?)

A-C

Office of Faculty Club

Residence Halls